

Saint Ephrem School
5340 Hulmeville Road
Bensalem, PA 19020

Re: Library Volunteer Aide Program

September, 2008

Dear Parents,

As the school year begins, we ask your help with our volunteer aide program in the library. We depend upon your generosity and are well aware that your assistance is vital to a school such as Saint Ephrem. Prior experience in library work is not required, but we ask that you make a real commitment to come in on your chosen day and time. Also, due to the nature of library work, we can not accommodate small children in the library. All school volunteers must have criminal and child abuse clearance and must attend the Archdiocesan Protecting God's Children Class. Forms and information on the class will be provided to you.

Please indicate the day and the time when you are available to volunteer and either e-mail your preference to mrstrider8@aol.com or print out the form and send it into the library with your child at your earliest convenience. You will be notified once the library volunteer schedule is completed.

Your Name _____ Phone _____
Child/ren's Room _____

Day	Morning	Afternoon
Monday	_____	_____
Tuesday	_____	_____
Wednesday	_____	_____
Thursday	_____	_____
Friday	_____	_____

I am not available on a weekly basis, but I may be available to work during the School Book Fair in the second week of November. _____

Thank you for your attention and for all that you do for the children of Saint Ephrem School. May this year be a good one for you and for your families.

Very truly yours,
Margaret Mary Ryan
Librarian